

FY19 - Prairie Disciple Award Nomination

Southwest Minnesota Arts Council

FY19 PRAIRIE DISCIPLE AWARD Nomination Guidelines

PLEASE READ THESE NOMINATION GUIDELINES FIRST

Purpose

To provide awareness and recognition of one individual per year from southwest Minnesota, whose activities and involvement have substantially contributed to the arts over an extended period of time. The accomplishments of arts advocates working in the region are often not widely known or appreciated. In recognizing these individuals publicly, the awards will raise the profile of the arts in their community and throughout the SMAC region.

Nominations

Nominations may be made by any individual other than the nominee. Nominees will not be notified of their nomination unless they are chosen to receive the Prairie Disciple Award.

Restrictions

- This award can be received only once in a lifetime.
- The nominated individual must have resided in the SMAC region for at least one year.
- Current SMAC board members are not eligible to be nominated.
- Nominations will not be carried over from year to year. Previous nominees who did not receive the award must be re-nominated.

Requirements

Nominators are responsible for providing the following supporting materials:

- A resume or background information of the nominated individual
- At least two letters of recommendation

Deadline

Nominations must be submitted online by **April 15, 2019**. SMAC Board action regarding the nominations will take place April 23, 2019.

For your convenience, we provide a "Fax-to-File" feature to help you convert documents from hard copy format to digital PDF format, if you do not have a scanner or camera, in order to upload them to your application. "Fax-to-File" can be accessed at any time during your application process in the left column under your tools. Contact the SMAC office if you need further assistance in converting files.

Project File Name*

Enter Prairie Disciple and the nominee's name, ex: "Prairie Disciple: John Doe"

Character Limit: 100

Amount Requested*

Enter the amount of the award, \$1,000.

Character Limit: 20

Nominee Information

Enter the contact information for the person you are nominating for the award.

Nominee First Name*

Character Limit: 30

Nominee Last Name*

Character Limit: 30

Nominee Address (mailing)*

Character Limit: 250

Nominee City*

Character Limit: 30

Nominee State*

Character Limit: 2

Nominee Zip Code*

Character Limit: 5

Nominee Phone*

Character Limit: 12

Nominee Email*

Character Limit: 50

Nominee County*

Select the nominee's county from the list.

Contribution to the Arts

Nominee Resume*

Upload the nominee's resume and/or provide their background information in the text field.

Character Limit: 3750 | File Size Limit: 2 MB

Impact on the Arts*

Describe the impact this arts supporter has had on the arts in the SW MN region and why you feel they merit this award.

Character Limit: 3750

Support of Peers

Upload letters of support from at least two other qualified individuals/arts professionals.

NOTE: There are four letter of support upload fields allowing a total of 12 MB. Combine letters as needed to upload one document in each field. PDF or JPEG FILES PREFERRED

You may also email letters of support to info@swmnarts.org.

Letters of Support (upload #1)

File Size Limit: 3 MB

Letters of Support (upload #2)

File Size Limit: 3 MB

Letters of Support (upload #3)

File Size Limit: 3 MB

Letters of Support (upload #4)

File Size Limit: 3 MB

Additional Support Materials

Additional Support Materials

If you would like to provide any additional support materials, please upload them or enter web addresses below.

NOTE: There are two support material upload fields allowing a total of 6 MB. Combine materials as needed to upload one document in each field. PDF or JPEG FILES PREFERRED.

Support Materials (upload #1)

File Size Limit: 3 MB

Support Materials description

Character Limit: 1000

Support Materials (upload #2)

File Size Limit: 3 MB

Support Materials description

Character Limit: 1000

Support Materials: web address #1

Character Limit: 2000

Support Materials: web address #2

Character Limit: 2000

Web/YouTube description

Describe what the web address(es) you provided are meant to show.

Character Limit: 3750

Certification and Electronic Signature

By checking the box below, you certify that all of the information contained in this nomination and its attachments is true and correct to the best of your knowledge.

Certification*

Check the box if you certify this application as detailed above.

Nominator Signature (name)*

Character Limit: 100