

**PUBLIC ART INFORMATION KIOSK IN DOWNTOWN NORTHFIELD  
2018 STREETS PROJECT, NORTHFIELD, MN  
CALL FOR SUBMISSIONS**

**INTRODUCTION**

The City of Northfield will commission an artist/architect or artist/architect team for the design and installation of an informational kiosk structure that will be located near the southeast corner of Division and 6<sup>th</sup> Streets. The kiosk should include artistic elements and reflect on the unique character of the city of Northfield.

**ARTWORK THEME**

Possible themes; historic Northfield, Northfield as an arts town, Northfield as a river town, Northfield ecological. Consider sculpture that moves using wind or sun. Consider figurative sculpture with the kiosk. Consider relief sculpture or mosaic incorporated into kiosk. Consider the use of light/power. Consider orientation to pedestrian traffic.

**ARTWORK MATERIALS AND REQUIREMENTS**

In order to build a structure that is as durable as possible with a minimum of maintenance, framing materials of steel, stone, constructing a durable and long-lasting roof should be used. One side of the kiosk should consist of an LED screen for orientation or marketing purposes. The kiosk should be 4-sided. The material, design and palette must stand up to local weather and be amenable to ongoing maintenance. A statement of recommended maintenance for a 24 month period is required for all submissions.

**CRITERIA FOR SELECTION**

- Viewable from all sides
- Weather resistant design and materials
- Original idea and assembly
- Must not feature any safety or accessibility concerns

Please refer to the Northfield Arts and Culture Commission “Art in Public Places” for additional review criteria, attached.

**APPROVALS**

As this is a structure as well as a work of practical art, the final kiosk design must include architectural drawings and approval from the City Engineer. Final construction documents must include architectural drawings signed by a duly licensed architect under the laws of the state of Minnesota to ensure quality of construction and long-term durability.

**ARTWORK PROJECT LOCATION**

The site selected for this project is located on the southeast corner of Division and 6<sup>th</sup> Streets. The total kiosk and circulating space set aside for the kiosk area measures 13’ x 13’. There will be an electrical rough-in at the site for kiosk use.

**ARTWORK SCALE**

There is a height limitation of 12 feet maximum, due to the clearance and visibility of the nearby Family Fare sign. There is a poured footing of approximately 6' x 6' for the structure, and accompanying power from the center of the footing. Otherwise, there is no required size, however, the kiosk should be capable of serving as a visual showpiece and information kiosk.

### **ARTWORK PURCHASE BUDGET**

Up to three finalists will be selected by the Public Art Review Committee to create a concept proposal and will receive \$400 as a concept stipend. The final selected artist/architect will be paid a final stipend of \$40,000. The price will include all taxes, insurance and all other fees. The artist/architect is required to install the artwork in a professional manner and is responsible for any installation fees. The artist/architect is responsible for all the materials related to the execution of the project.

### **PERMITS**

It shall be the artist's/architect's responsibility, where applicable, to obtain all necessary permits prior to fabrication and installation. The artist/architect will ensure that the design will be code compliant.

### **ARTIST ELIGIBILITY**

Candidates must be professional artists, or architects as stated in your resume, residing in Minnesota, and eligible to work in the United States. Candidates are eligible regardless of race, color, religion, national origin, gender, gender identification, military status, sexual orientation, marital status or physical ability. Artists/Architects are NOT eligible if they are immediate family or business partner of the Public Art Review Committee or program staff.

### **SUBMISSION PROCESS AND REQUIREMENTS**

#### **Please send in the following information:**

1. The names and contact information of all project personnel involved in the design and construction of the information kiosk, including email and telephone.
2. Work Samples: Visual representations of past projects that demonstrates qualifications for this project for all project personnel involved in the design and construction of the information kiosk. In order to be considered for this project, candidates must upload 5-10 images as examples. Images must be formatted as jpeg files of a size of 7 inches on the longest side, and 300 dpi. Other formats are not accepted. Slides, prints or and physical submissions of artwork will not be accepted.
3. A high-level concept design sketch and written description for the information kiosk project.
4. Resume: Submit a resume that includes relevant work experiences to above mentioned project.

**It is highly recommended that artists/architects interested in submitting a proposal for the information kiosk contact City Arts Liaison Teresa Jensen to indicate interest, in order that any questions asked can be shared to all applicants through email. Deadline for questions is one week before submittals are due; this would mean questions are due by November 23, 2018.**

**QUESTIONS** Email questions to City Arts Liaison Teresa Jensen, [teresa.jensen@ci.northfield.mn.us](mailto:teresa.jensen@ci.northfield.mn.us) or call 507-645-1801

### **TIMELINE**

Call for Submissions open	<b>October 19, 2018</b>
Deadline for Submissions:	<b>November 30, 2018</b>
Artist selection for concept proposal	<b>December 7, 2018</b>
Concept Proposals due	<b>January 11, 2019</b>
Final Selection	<b>January 25, 2019</b>
Construction documents approved by Public Works	<b>April 2019</b>
Community Engagement	<b>April 2019</b>
Construction of kiosk	<b>May 2019-September 2019</b>
Construction complete, dedication event	<b>October 2019</b>

**Additional Resources:**

**City of Northfield, Art in Public Places**

<https://www.ci.northfield.mn.us/DocumentCenter/View/7032/Public-Art-Policy-to-Co-Res-2017-073>

**Downtown Northfield Streetscape Framework** <https://www.ci.northfield.mn.us/666/City-of-Northfield-Plans>

**Google map with kiosk location at SE corner of 6<sup>th</sup> and Division:**

<https://goo.gl/maps/myW5amQDqzy>

**For more information visit the City of Northfield’s Arts and Culture Commission website at**

<https://www.ci.northfield.mn.us/99/Arts-and-Culture-Commission>

**Submissions may be emailed to**

**City of Northfield Arts and Culture Commission, c/o Teresa Jensen, City Arts Liaison,**

[Teresa.Jensen@ci.northfield.mn.us](mailto:Teresa.Jensen@ci.northfield.mn.us)

**Kiosk location and electrical rough-in:**

