

# FY18 - Prairie Star Award Nomination

---

*Southwest Minnesota Arts Council*

## *FY18 Nomination Guidelines*

---

### **Purpose**

This award recognizes an individual artist whose body of work has made a significant contribution to the arts over an extended period of time, who has been recognized by his or her artistic peers, and who has best exemplified the highest quality of work in the SMAC region. In recognizing these individuals publicly, the awards will raise the profile of the arts in their communities and throughout the SMAC region.

### **Nominations**

Nominations may be made by any individual other than the nominee. It is the policy of SMAC that nominees will not be notified of their nomination unless they are chosen to receive the Prairie Star Award.

### **Restrictions**

- This award can be received only once in a lifetime.
- The nominated artist must have resided in the SMAC region for at least one year.
- Current SMAC board members are not eligible to be nominated.
- Nominations will not be carried over from year to year. Previous nominees who did not receive the award must be re-nominated.

### **Requirements**

Nominators are responsible for providing the following supporting materials:

- A resume or background information of the nominated artist
- Work samples of the nominated artist
- At least two letters of recommendation from the nominee's artistic peers

### **Deadline**

Nominations must be submitted online by **April 15, 2018**. SMAC Board action regarding the nominations will take place April 24, 2018.

*For your convenience, we provide a "Fax-to-File" feature to help you convert documents from hard copy format to digital PDF format, if you do not have a scanner or camera, in order to upload them to your application. "Fax-to-File" can be accessed at any time during your application process in the left column under your tools. Contact the SMAC office if you need further assistance in converting files.*

### **Project File Name\***

Enter Prairie Star and the nominee's name, ex: "Prairie Star: John Doe"

*Character Limit: 100*

### **Amount Requested\***

Enter the amount of the award, \$5,000.

*Character Limit: 20*

## *Nominee Information*

---

### **Nominee First Name\***

### **Nominee Last Name\***

### **Nominee Address (mailing)\***

### **Nominee City\***

### **Nominee State\***

### **Nominee Zip Code\***

### **Nominee Phone\***

### **Nominee Email\***

### **Nominee County\***

Select the nominee's county from the list.

## *Nomination*

---

### **Body of Work\***

Why do you feel this artist's body of work has made a significant contribution to the arts?

*Character Limit: 3750*

### **Career in SW MN\***

What is it about this person's career as an artist in the SMAC region that makes you feel they merit this recognition?

*Character Limit: 3750*

## Excellence of Work

---

### Artist Resume\*

Upload the artist's resume and/or provide their background information in the text field.

*Character Limit: 3750 | File Size Limit: 2 MB*

### Artist Website / YouTube

Provide the URL (web address) of the artist's website, if available.

*Character Limit: 2000*

### Artist Work Samples

Please provide samples of the nominee artist's work to demonstrate their artistic quality to the SMAC board.

- **Written materials:** Submit up to 10 pages of literary work representative of the artist's work.
- **Images:** Submit up to ten digital images, at approx. 480 x 640 px. (You may need to combine images into ONE DOCUMENT i.e. multi-page PDF)
- **Audio/video:** Submit a single work or a series of works not to exceed a total running time of five minutes, or provide a web link to a YouTube video.

*NOTE: There are three work sample upload fields allowing a total of 30 MB. Combine samples as needed to upload one document in each field. PDF or JPEG FILES PREFERRED.*

### Work Samples (upload #1)\*

*File Size Limit: 10 MB*

### Work sample description

*Character Limit: 1000*

### Work Samples (upload #2)

*File Size Limit: 10 MB*

### Work sample description

*Character Limit: 1000*

### Work Samples (upload #3)

*File Size Limit: 10 MB*

### Work sample description

*Character Limit: 1000*

### Work sample (web address)

*Character Limit: 2000*

### Additional web address

*Character Limit: 2000*

## Web/YouTube description

Describe what the web address(es) you provided are meant to show.

*Character Limit: 3750*

## Support of Peers

---

**Upload letters of support from at least two other qualified individuals/artistic peers of the nominee.**

*NOTE: There are four letter of support upload fields allowing a total of 12 MB. Combine letters as needed to upload one document in each field. PDF or JPEG FILES PREFERRED.*

*You may also email letters of support to [info@swmnarts.org](mailto:info@swmnarts.org).*

### Letters of Support (upload #1)

*File Size Limit: 3 MB*

### Letters of Support (upload #2)

*File Size Limit: 3 MB*

### Letters of Support (upload #3)

*File Size Limit: 3 MB*

### Letters of Support (upload #4)

*File Size Limit: 3 MB*

## Certification and Electronic Signature

---

*By checking the box below, you certify that all of the information contained in this nomination and its attachments is true and correct to the best of your knowledge.*

### Certification\*

#### Choices

Check this box if you certify this application as detailed above.

### Nominator Signature (name)\*