

SOUTHWEST MINNESOTA ARTS & HUMANITIES COUNCIL
114 North 3rd Street, PO Box 55
Marshall, MN 56258
(507) 537-1471 or 1-800-622-5284
Grant Award Contract

Date: August 30, 2013

APPLICATION:

AWARD: \$

ORGANIZATION:

FISCAL AGENT:

AUTHORIZING OFFICIAL:

PROJECT DIRECTOR:

PROJECT NAME:

In order to finalize the grant, your organization's authorizing official, project director and fiscal agent must sign and return a copy of this contract within thirty (30) days indicating agreement to the following terms:

1. The project will be carried out in compliance with the project description, personnel, budget, and dates as set forth in the application which reflects any revisions made and approved by the review panel and the SMAHC Board of Directors. Any changes must be requested and approved in writing and in advance with SMAHC.
2. The organization will provide broad-based publicity to the community at large prior to the event. All publicity and promotional material for the project must include the following credit line: [Credit line will vary with funding source]. The complete credit line must be clearly visible on all of your publicity materials and printed in an easy to read font size.
3. The Legacy Logo will be incorporated, where practicable, into printed and other materials as per the attached "Clean Water Land and Legacy Amendment Logo Usage Guidelines." Electronic versions of the approved logo are located on: www.legacy.leg.mn/legacy-logo.
4. Access to participation in the project will not be limited on the basis of age, national origin, race, gender, sexual orientation, or physical disability.
5. The SMAHC grant award may be reduced if the actual expenses are significantly less than the total projected expenses.
6. The Southwest Minnesota Arts and Humanities Council shall have access to any books, documents, papers, and records regarding the granted project in the case of an audit or evaluation of the project. These records and supporting documents shall be retained for a period of three (3) years following the completion of the project.
7. Any profits realized by a project outperforming goals will be used by the organization for future arts related projects.
8. The final 20% of the awarded grant funds shall be held back until successful, timely completion of an online final report by the grantee **(in this case by [within 60 days of the end of the project])**, and, in the event the project cannot be completed as stated, all granted funds must be returned to the Southwest Minnesota Arts and Humanities Council.
9. Failure to submit an online final report within 60 days of the end of the project without a prior request for an extension may result in a 10 point penalty on a future grant application.
10. By accepting this grant, your organization agrees that it will not promote, support, or engage in terrorism of any kind, nor will it make sub-grants to any entity or individual that engages in these activities.
11. All applicant organization funds budgeted will be provided as stated.

I understand that future grants will be contingent upon complete compliance with the terms of this grant contract. SMAHC reserves the right to audit the financial records of projects which receive grant funds.

Signature of SMAHC Executive Director Date

Signature of Authorizing Official Date

Signature of Project Director Date

Signature of Fiscal Agent Authorizing Official Date